

MAJOR CHANGE REQUEST and/or ADVISOR CHANGE REQUEST

SCHOOL OF BUSINESS

This form is to be used by current School of Business students ONLY in a Regional campus major

Decisions will be based on several criteria including the applicant's academic record, courses completed, and space availability in that major on your campus. Students must meet the admission criteria for the requested major. Students requesting a major change should review the new plan of study prerequisites, course/semester schedules, and intended graduation date. **Note:** When changing your major, you will be assigned a faculty advisor in the new major.

WARNING: Changing your major may require additional time to complete requirements. It may also result in a change in your catalog year if the major was not available in your original catalog year, which may impact general education requirements. Please consult with an Advisor if you have any questions.

Student name: _____ Student ID#: _____

UConn email address: _____ Phone: _____

Current Semester Standing: 1st term 2nd term 3rd term 4th term 5th term 6th term 7th term 8th term

What campus do you attend? Hartford Waterbury Stamford

Are you pursuing a Dual Degree? No Yes Are you in the Honors Program? No Yes

Student signature: _____ Date: _____

MAJOR CHANGE

I wish to change my major from: _____

To the following major:

- | | |
|--|--|
| <input type="checkbox"/> Business Administration | <input type="checkbox"/> Digital Marketing & Analytics, <i>Stamford Only</i> |
| <input type="checkbox"/> Business Data Analytics | <input type="checkbox"/> Financial Management, <i>Stamford Only</i> |

ADVISOR CHANGE ONLY

If you would like to request a new faculty advisor, indicate your choice below. Please note that we may not be able to honor your request if the advisor currently has a full advising load.

I wish to change my Advisor from: _____ to: _____

Current Advisor

Stamford Campus Students	Waterbury Campus Students	Hartford Campus Students
Matthew Longcore 1 University Place Stamford, CT 06901 Telephone: (203) 251-8443 Fax: (203) 251-9540 matthew.longcore@uconn.edu	Nakeia Moore 99 East Main Street Waterbury, CT 06702 Telephone: (203) 236-9935 Fax: (203) 236-9942 nakeia.moore@uconn.edu	Office of Undergraduate Advising 2100 Hillside Road, Unit 1041 Storrs, CT 06269 Telephone: (860) 486-2315 Fax: (860) 486-1272 undergrad@business.uconn.edu

If approved, you will see change on the StudentAdmin website. Please be aware that it may take a few weeks to process this change and you must plan for course registration for the upcoming semester accordingly. Full priority registration and consideration for space in courses required for your new major is contingent upon this major change being processed prior to your initial registration appointment period for the upcoming semester. If your request is denied, you will receive an e-mail as soon as the decision is made

<i>For office use only</i>
Catalog year: _____
<input type="checkbox"/> Approve (<input type="checkbox"/> needs sub) <input type="checkbox"/> Deny
Date: _____ Initials: _____
<input type="checkbox"/> Updated in Peoplesoft