

# BUSINESS FUNDAMENTALS

## School of Business Minor Plan of Study

**Open to:** Non-Business majors at the University of Connecticut.

**Important notes:** Students may earn only one minor offered by the School of Business. Non-Business majors are limited to enrolling in no more than 24 credits of 3000 and 4000-level coursework offered by the School of Business.

**Course availability:** Students may use the online permission number request form ([www.business.uconn.edu/pnumber](http://www.business.uconn.edu/pnumber)) when unable to self-enroll in a course used for the minor, noting all pre-requisites must be met to be granted permission to take a course. Access to courses is on a space-available basis, and the School of Business is unable to guarantee completion of a minor.

**Requirements:** Complete **five (5)** 3-credit, 3000/4000 level courses (15 total credit hours) offered by the School of Business as outlined below. BADM 2101 (or ACCT 2101) may be counted in place of one 3000/4000-level course and is the only 2000-level course which may count toward the minor. Credits from internships cannot be used to satisfy requirements of this minor.

- Complete **four (4) courses** from the following list:
  - BADM 2101 (or ACCT 2101) Principles of Managerial Accounting (*formerly offered as BADM 2710*)
  - BADM 3720 (or BLAW 3175) The Legal and Ethical Environment of Business
  - BADM 3730 (or FNCE 3101) Financial Management
  - BADM 3740 (or MGMT 3101) Managerial and Interpersonal Behavior
  - BADM 3750 (or MKTG 3101) Introduction to Marketing Management (*recommended Junior year*)
  - BADM 3760 (or OPIM 3103) Business Information Systems
- Complete **one (1) additional** 3000/4000-level course in School of Business, may be an additional course from the list above.
- A **“C” (2.0) grade or better in each course** to be counted towards the minor.

**Suggested timeline for completion of courses:** Complete ACCT 2001 and all other pre-requisites (see [catalog.uconn.edu](http://catalog.uconn.edu)) in the first four semesters; plan on taking one or two minor courses per semester in the last four semesters.

---

Name: \_\_\_\_\_ Student ID# \_\_\_\_\_  
Email: \_\_\_\_\_@uconn.edu Anticipated Graduation Date (mo/yr): \_\_\_\_/\_\_\_\_  
Major: \_\_\_\_\_ Phone: (\_\_\_\_\_)\_\_\_\_\_  
Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please list grades and course information for classes used to satisfy the minor.**

*If you are currently enrolled in a course or courses required for this minor, please list “IP” for “in progress” in lieu of a grade.*

<u>Grade</u>	<u>Dept.</u>	<u>No.</u>	<u>Course Title</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Instructions for submitting this Plan of Study** [Updated 2017]:

- Submit this plan as soon as you have registered for all required coursework (no later than the first four weeks of the semester in which you intend to graduate).
- Attach an UNOFFICIAL TRANSCRIPT with your signed plan of study. Highlight the business courses you are using to complete the minor on your unofficial transcript, ensuring you earned a C or better in each.
- Bring to the Office of Undergraduate Advising in BUSN 248, or email [undergrad@business.uconn.edu](mailto:undergrad@business.uconn.edu).
- Allow two to four weeks for processing. You will know it has been processed when you see the minor listed under your programs on StudentAdmin.
- Once your minor is processed and reflecting in StudentAdmin, run your Academic Advisement Report and **submit your electronic Plan of Study** (you can only do this after you have applied to graduate). If you already submitted it once for your major, you may submit it again at this time for your minor.

**For office use only:**

- Approve                       Deny  
 Updated in StudentAdmin

Date: \_\_\_\_\_ Initials: \_\_\_\_\_