

# MAJOR CHANGE REQUEST

## SCHOOL OF BUSINESS

This form is for current undergraduate Storrs Business students requesting to change their major to a different Storrs Business major. Decisions will be based on several criteria including the applicant's academic record, courses completed, and space availability. Students requesting a major change should review the new plan of study with their advisor as soon as possible to review all requirements, prerequisites, course/semester schedules, and intended graduation date. If approved, you will see the change in your StudentAdmin account within 10 business days. If your request cannot be granted or there are any concerns, you may be contacted to discuss this decision via your UConn email address.

### PLEASE NOTE:

- Changing your major may impact your eligibility for the **New England Regional** program and subsequently may impact your tuition. See [www.nebhe.org](http://www.nebhe.org) for details.
- Students changing **from** the MEM (Management for Engineering and Manufacturing) major need to consider the Scholastic Standing Requirements (<http://catalog.uconn.edu/208-2/#Sch>) for the School of Business before submitting this form, to ensure all requirements are met. This is only an option for students who were admitted to UConn as a freshman MEM major.
- Students changing **to** the MEM (Management for Engineering and Manufacturing) major can **only do so prior to the completion of the first semester**. Submit the request through [ppc.engr.uconn.edu](http://ppc.engr.uconn.edu), not using this form.
- \*\*Some majors are only available in certain catalog years—check your [Advisement Report](#) to confirm your catalog year. Students may advance catalog year (submit [Change Catalog Year form](#) [available at <http://registrar.uconn.edu/forms/>] to Registrar's office, speak with an Advisor to discuss implications), but may not move to prior catalog years. \*\*

Student name: \_\_\_\_\_ Student ID#: \_\_\_\_\_ Advisor: \_\_\_\_\_

UConn email address: \_\_\_\_\_ Phone: \_\_\_\_\_

Current Semester Standing:  1<sup>st</sup> term  2<sup>nd</sup> term  3<sup>rd</sup> term  4<sup>th</sup> term  5<sup>th</sup> term  6<sup>th</sup> term  7<sup>th</sup> term  8<sup>th</sup> term

Are you pursuing a Dual Degree?  No  Yes      Are you in the Honors Program?  No  Yes

Student signature: \_\_\_\_\_ Date: \_\_\_\_\_

I wish to change my major from: \_\_\_\_\_ or  Undecided

To the following major which exists in my catalog year\*\* (please clearly check one):

- Accounting
- Finance
- Health Care Management
- Management with no concentration (catalog year 2015-16 and on)
  - Management with a concentration in International Business (catalog years 2014-15 and prior)
  - Management with a concentration in Entrepreneurship
- Management Information Systems
- Marketing with no concentration
  - Marketing with a concentration in Digital Marketing & Analytics (catalog year 2016-17 only)
  - Marketing with a concentration in Professional Sales Leadership (catalog year 2016-17 only)
- Real Estate and Urban Economic Studies

### Submit:

In person: Office of Undergraduate Advising, BUSN 248  
Email: [undergrad@business.uconn.edu](mailto:undergrad@business.uconn.edu)  
Mail: 2100 Hillside Road, Unit 1041, Storrs, CT 06269-1041

Please call (860) 486-2315 with any questions.

*For office use only:*

**Approve**     **Deny**  
Date: \_\_\_\_\_ Initials: \_\_\_\_\_

**Updated in StudentAdmin**